

# Privacy notice – Plug-in vehicle grant schemes – customers

## 1.1 Why we are collecting personal data

- 1.1.1 The Department for Transport is the 'Controller' for personal data processed as part of the plug-in car grant (PICG), plug-in motorcycle grant (PIMG), plug-in taxi grant (PITG) and plug-in van grant (PIVG) schemes. We use the data to: administer the scheme and provide a grant to those who are eligible; reduce the risk of fraudulent activity and ensure value for money when spending public funds; and to improve the efficiency and sustainability of the scheme. We carry out this processing in the exercise of our official authority as a government department.
- 1.1.2 Your personal data will be input into the PIVG portal by your vehicle dealer. It will then be accessible by the relevant vehicle manufacturer, the DVLA and the DfT.

## 1.2 How we will use the data

- 1.2.1 Administration of the scheme will be carried out by the DVLA, who are an Executive Agency of the Department for Transport and part of the same Controller.
- 1.2.2 For funding purposes, we will share with Transport for London some data of those vehicles benefitting from the plug-in taxi grant scheme to be licensed in London.
- 1.2.3 We may share some data with third parties for research purposes. The data which could include vehicle make and model and date of purchase is unlikely to allow individuals to be identified.
- 1.2.4 We may use the data to contact you to complete a survey or participate in research projects.

## 1.3 How long we keep your data for

- 1.3.1 We will store your personal data and information related to the grant claim for the whole period of the relevant grant scheme and for a period of three financial years after the scheme ends.
- 1.3.2 If you cancel your vehicle order we will remove all of your data within one year of the order being cancelled on the system.

#### **1.4 Further information, including the rights you have in relation to your personal data**

1.4.1 The processes set out above are a requirement for involvement with the relevant grant schemes. If you wish to opt out of these processes you will not be eligible for the relevant grant.

1.4.2 Information about how to contact our data protection officer, and other information about your rights, including how to complain or request a copy of the data we hold on you, is available on the DfT website:

<https://www.gov.uk/government/organisations/department-for-transport/about/personal-information-charter>